

SARVAJANIK COMMERCE COLLEGE, GODHRA

(Affiliated to Shri Govind Guru University, Godhra)

NOTICE

Date: 1/09/2025

Subject: Formation of Examinations and Evaluation Committee for the Academic Year 2025–26

In accordance with the guidelines of UGC, NAAC, and Shri Govind Guru University, and for the smooth and transparent conduct of examinations and evaluation in the college, the following Examinations and Evaluation Committee is hereby constituted for the academic year 2025–26.

Examinations and Evaluation Committee (2025–26)

Chairperson:

- Principal

Convener:

- Prof. Dr. A. R. Solanki

Co-Convener:

- Prof. Dr. S. R. Vyas

Members:

- Prof. Dr. U. Y. Parmar
- Visiting Faculty: Dr. A. S. Chauhan

Administrative Support:

- Clerk: Mr. Hitesh Kotwal

Functions of the Committee:

1. To plan and supervise the conduct of internal and external examinations as per University and UGC guidelines.
2. To ensure proper evaluation methods, timely assessment, and transparent result declaration.
3. To maintain confidentiality and security of examination papers and related records.
4. To coordinate with the University regarding examination schedules, paper setting, moderation, and evaluation work.
5. To address examination-related grievances in a fair and transparent manner.
6. To preserve examination records for the stipulated period as per University and NAAC norms.



PRINCIPAL
SHREE SARVAJANIK
COMMERCE COLLEGE
GODHRA
Principal

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Examinations and Evaluation Committee (2025–26)

Chairperson:

- Principal: Dr. Shailendra H. Pandey

Convener:

- Prof. Dr. A. R. Solanki

Co-Convener

- Prof. Dr. S. R. Vyas

Members:

- Prof. Dr. U. Y. Parmar
- Visiting Faculty: Dr. A. S. Chauhan

Administrative Support

- Clerk: Mr. Hitesh Kotwal

Functions of the Committee:

1. To plan and supervise the conduct of internal and external examinations as per University and UGC guidelines.
2. To ensure proper evaluation methods, timely assessment, and transparent result declaration.
3. To maintain the confidentiality and security of examination papers and records.
4. To coordinate with the University regarding examination schedules, paper setting, moderation, and evaluation work.
5. To address grievances related to examinations and evaluation fairly and promptly.
6. To preserve records of examinations for the stipulated period as per norms.


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